



Congresswoman Diana DeGette
Representing the First District of Colorado

UNITED STATES SERVICE ACADEMY
CONGRESSIONAL NOMINATION
APPLICATION

Please Return Completed Application to Denver District Office:

Congresswoman Diana DeGette
ATTN: Service Academy Coordinator
600 Grant Street, Suite 202
Denver, Colorado 80203

Phone: (303) 844-4988 | Fax: (303) 844-4996

www.degette.house.gov



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1ST DISTRICT, COLORADO

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DISTRICT OFFICE
600 GRANT STREET, SUITE 202
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Congress of the United States

House of Representatives

Washington, DC 20515

COMMITTEE ON ENERGY AND COMMERCE

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CLIMATE CHANGE

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COMMITTEE ON NATURAL RESOURCES

SUBCOMMITTEE ON NATIONAL PARKS,
FORESTS, AND PUBLIC LANDS

SUBCOMMITTEE ON ENERGY AND MINERAL
RESOURCES

May 16, 2020

Dear Candidate:

I am pleased to learn of your interest in serving our country and representing Colorado's First Congressional District at a United States Service Academy.

As you know, there are five (5) Service Academies, including: the United States Air Force Academy, the United States Military Academy at West Point, the United States Merchant Marine Academy, the United States Naval Academy, and the United States Coast Guard Academy. Each institution has its own rules and procedures that govern appointments; therefore, I encourage you to visit each Academy's website for complete information regarding the appointment process, including Congressional nominations. Currently, the U.S. Coast Guard Academy is the only Service Academy that does not require a Congressional nomination for appointment.

An appointment to a United States Service Academy is a high honor. Accordingly, the process is rigorous and competitive, often requiring many steps, including competing for a nomination from a recognized nominating authority, such as your U.S. Representative or U.S. Senator.

The instructions and deadlines outlined in this packet pertain to my office's nomination process only. Please read this information carefully; and also keep in mind that each nominating authority reserves the right to structure their process, including application questions and deadlines, differently. Therefore, you should consult each authority's website for complete information and make every effort to comply with their instructions.

If you have any questions or concerns regarding the nomination process, please contact the Service Academy Coordinator in my Denver district office at (303) 844-4988.

As always, I wish you much success as you continue this process and work towards your goal of serving our country.

Sincerely,



Diana DeGette
Member of Congress



Congresswoman Diana DeGette
Representing the First District of Colorado

United States Service Academy – Class of 2025: Packet Contents

Packet Contents:

1. Eligibility for Appointment to a United States Service Academy
2. Instructions for Congresswoman DeGette's Nomination Process
3. Application for Class of 2025 Nomination
4. School Recommendation Form



Congresswoman Diana DeGette
Representing the First District of Colorado

United States Service Academy – Class of 2025: Eligibility

To be eligible for appointment to any United States Service Academy, an applicant must meet the following statutory criteria:

- American citizenship;
- At least 17 years of age and not yet 23 years old by July 1st of the year the applicant would enter an academy (exception: 25 years old for the USMMA);
- Unmarried;
- Not pregnant and without legal obligation to support children or other dependents.

In addition to statutory requirements, each academy has established academic, physical and leadership requirements for admission. Specific requirements in each of the academic, physical, and leadership categories vary by academy and are revised regularly. However, generally, candidates for appointment to each academy must:

- Demonstrate comprehensive academic preparation;
- Demonstrate leadership, athletic ability and participation in extracurricular activities;
- Take the SAT or the ACT assessment;
- Be in good physical and mental health;
- Pass a comprehensive medical examination; and
- Pass a physical aptitude examination.

Lastly, candidates seeking an appointment to a United States Service Academy are required to obtain a nomination from a recognized nominating authority, such as a United States Representative or Senator (note that the U.S. Coast Guard Academy does not require a Congressional nomination). Due to the time constraints, these processes must occur in parallel so that the applicant is both applying to the academy for appointment and seeking a nomination at the same time.

The nomination guidelines contained in this packet pertain to Congresswoman DeGette's office only.

NOTE: Applicants Must Apply to Service Academies Separately

In addition to competing for a nomination from a Member of Congress or other nominating official, an individual seeking appointment to a service academy must separately apply to each service academy in which he or she seeks to be appointed. Each academy requires the submission of a preliminary application to initiate the admission process. Preliminary application materials are available from each academy website listed below:

United States Naval Academy

USNA Candidate Guidance Office

Annapolis, MD 21402-5018

<http://www.usna.edu/Admissions>

United States Air Force Academy

Admissions Office

USAF Academy, CO 80840-5025

<http://academyadmissions.com>

United States Military Academy at West Point

Admissions Office

600 Thayer Road West Point, NY 10996-9902

<http://admissions.usma.edu>

United States Merchant Marine Academy

Office of Admissions

Kings Point, NY 11024-1699

<http://www.usmma.edu/admissions/default.shtml>

United States Coast Guard Academy (*NO Congressional Nomination Required)

Admissions Office

New London, CT 06320

<http://www.cga.edu/admissions>



Congresswoman Diana DeGette
Representing the First District of Colorado

United States Service Academy – Class of 2025: Instructions

Please read these instructions carefully before you proceed with the nomination application.

Additional information can be found on Congresswoman DeGette's website: www.degette.house.gov.

In order to be considered for a nomination from Congresswoman DeGette, all required application items must be received on or before the deadline of **Friday, October 2, 2020**. Items should be sent to Congresswoman DeGette's district office:

Congresswoman Diana DeGette
ATTN: Service Academy Coordinator
600 Grant Street, Suite 202
Denver, CO 80203

NOTE: Faxed or scanned items will NOT be accepted.

Required Items for Consideration of Service Academy Nomination from Congresswoman DeGette:

1. An official application (available online or included in this packet). Résumés *cannot* be substituted for an official application.
2. The School Recommendation Form (included in this packet).

**The School Recommendation Form must include your official high school transcript bearing an official seal or stamp or the signature and title of a school official.

3. Two (2) letters of recommendation from a teacher, principal, guidance counselor, employer, coach, extracurricular faculty advisor, community leader, church leader, scout/CAP/JROTC leaders, or other adult who knows you well.

**These two letters are *in addition to* the counselor/principal's information on the School Recommendation Form, which is included in the application packet.

4. Official ACT or SAT assessment scores. To apply for a nomination, one of the two test scores must be submitted.

To request that a copy of your scores be sent to Congresswoman DeGette's office, use the following codes: **SAT: 4766 or ACT: 7300**.

* * A *certified copy* of the high school record of these scores will be accepted.

5. A wallet-sized picture of you (appropriate to accompany your application).

REMINDERS:

- Your *completed* original application with *all* components **MUST** be received on or before the deadline of **Friday, October 2, 2020 at 5:00 p.m.**

- Application materials must be delivered to the district office:

Congresswoman Diana DeGette
ATTN: Service Academy Coordinator
600 Grant Street, Suite 202
Denver, CO 80203

- Faxed or scanned copies will NOT be accepted.
- Check Congresswoman DeGette's website: www.degette.house.gov for important service academy application information and instructions.
- You can always call the Denver district office at (303) 844-4988 with questions or concerns regarding your application.



Congresswoman Diana DeGette
Representing the First District of Colorado

United States Service Academy – Class of 2025: Application for Nomination

IMPORTANT: This application MUST be completed by the applicant. Please send the completed application (and *all* required items) to the district office on or before the deadline of **Friday, October 2, 2020**. If you have any questions regarding this application, please call the district office at (303) 844-4988.

Congresswoman Diana DeGette
ATTN: Service Academy Coordinator
600 Grant Street, Suite 202
Denver, CO 80203

CONTACT INFORMATION:

Full Name: (first, middle, last)

Date of Birth: (MM/DD/YYYY)

Place of Birth:

Permanent Mailing Address:

Temporary Mailing Address: (if different from above)

Phone Number: (mobile/home)

Email Address:

Full Name of Parent/Guardian 1: (first, middle, last)

Permanent Address of Parent/Guardian 1:

Full Name of Parent/Guardian 2: (first, middle, last)

Permanent Address of Parent/Guardian 2: (if different from above)

ELIGIBILITY: Please respond to the following statements. If you answer “NO” to any of the statements, please call Congresswoman DeGette’s office at (303) 844-4988 at your earliest convenience.

1. I am a United States citizen or will be by the date of induction into the Academy.

YES: _____ NO: _____

2. I am a resident of the First Congressional District of Colorado.

YES: _____ NO: _____

3. I am unmarried and have no dependents.

YES: _____ NO: _____

4. I am between the ages of 18-23 or will be by the date of induction into the Academy.

YES: _____ NO: _____

DEMOGRAPHIC INFORMATION:

1. Please indicate your gender.

FEMALE: _____ MALE: _____ PREFER NOT TO SAY: _____

2. Please indicate your racial/ethnic identity.

AFRICAN-AMERICAN/BLACK: _____ ASIAN: _____ CAUCASIAN/WHITE: _____

HISPANIC/LATINO: _____ MULTIRACIAL (two or more races): _____

NATIVE AMERICAN: _____ OTHER: _____ PREFER NOT TO SAY: _____

SERVICE ACADEMY PREFERENCE:

1. Please indicate your first-choice academy preference.

- U.S. AIR FORCE ACADEMY: _____
- U.S. MERCHANT MARINE ACADEMY: _____
- U.S. MILITARY ACADEMY AT WEST POINT: _____
- U.S. NAVAL ACADEMY: _____
- ANY: _____

2. Please indicate your second-choice academy preference.

- U.S. AIR FORCE ACADEMY: _____
- U.S. MERCHANT MARINE ACADEMY: _____
- U.S. MILITARY ACADEMY AT WEST POINT: _____
- U.S. NAVAL ACADEMY: _____
- NONE. I ONLY WANT MY FIRST CHOICE: _____

3. Please identify the service academies for which you have opened a candidate file.
(select all that apply)

- U.S. AIR FORCE ACADEMY: _____
- U.S. MERCHANT MARINE ACADEMY: _____
- U.S. MILITARY ACADEMY AT WEST POINT: _____
- U.S. NAVAL ACADEMY: _____

ACADEMIC INFORMATION:

Date of High School Graduation: (MM/YYYY) Name of High School Principal/Acad. Dean:

Name & Address of High Schools/Colleges Attended:

Institution 1:

Institution 2:

Institution 3:

ACADEMIC PERFORMANCE:

Class Rank: # _____ out of _____ as of (date): _____

Unweighted Cumulative Grade Point Average: _____ as of (date): _____

Test Scores:

- **ACT Score:**

Composite: _____ English: _____ Math: _____ Reading: _____ Science: _____

Date of Exam: _____

- **SAT Score:**

Verbal: _____ Math: _____ Total: _____

Date of Exam: _____

IMPORTANT: Applicants are required to take either or both the SAT or ACT assessments. However, it is not necessary to report scores achieved for both exams. Please report the highest score you achieved on either or both exams; and provide the date of the exam. Self-reported scores in this section **must** be supported by official score reports provided by the testing agencies. Use the following codes: for **ACT = 7300**; for **SAT = 4766** in order to have your score reports released to Congresswoman DeGette's office.

RESUME: Please provide the following information about yourself; you may use a separate sheet of paper to answer these questions.

1. Please identify all **awards and honors** (whether academic, athletic, professional or extracurricular) earned since beginning high school.

2. Please identify all **school-related extracurricular activities** that you have participated in since beginning high school. (include years of participation; 1 = Freshman, 2 = Sophomore, 3 = Junior, 4 = Senior)

3. Please identify all **community activities** that you have participated in since beginning high school. (include duration and hours per week)

4. Please identify all **work experience** that you have participated in since beginning high school. (include duration and hours per week)

5. Please identify all **military experience** (e.g. JROTC, Civil Air Patrol) that you have participated in since beginning high school. (include duration and hours per week)

ESSAY(S): Please respond to the following essay prompt(s). While there is no suggested word limit, your response should fully and satisfactorily respond to the question. Also, you should proofread your work, paying close attention to spelling, grammar, content and organization, as these will be considered in your overall evaluation. Use a separate page to write your essay(s).

REQUIRED: Why do you wish to attend a United States Service Academy, and how would an appointment impact your long-term goals? (max: 1 page, double-spaced)

OPTIONAL ADDENDUM: If there are circumstances related to your application that you feel may adversely impact your candidate evaluation, please explain. (max: 1 page, double-spaced)

SIGNATURE:

1. I have read and understand the application instructions and procedures for competing for a Service Academy nomination from Congresswoman DeGette's office.

YES: _____ NO: _____

2. I understand that it is my responsibility to submit all required items to Congresswoman DeGette's district office (600 Grant Street, Suite 202, Denver, CO 80203) on or before **Friday, October 2, 2020**.

YES: _____ NO: _____

3. All the information I have provided in this application is truthful, accurate and complete to the best of my knowledge and belief.

YES: _____ NO: _____

Signature: _____ Date: _____

NOTE: Information submitted with your application cannot be returned. Information submitted with your application is subject to the Privacy Act of 1974, 5 U.S.C. Section 552(a), as amended and to the freedom of Information Act, Section 552, as amended.



Congresswoman Diana DeGette
Representing the First District of Colorado

United States Service Academy – Class of 2025: School Recommendation Form

IMPORTANT: This recommendation form MUST be completed by the applicant’s high school principal or guidance counselor. Once complete, please send this form and the applicant’s official transcripts directly to the district office on or before the deadline of **Friday, October 2, 2020.**

Congresswoman Diana DeGette
ATTN: Service Academy Coordinator
600 Grant Street, Suite 202
Denver, CO 80203

APPLICANT INFORMATION:

Name of Applicant: _____

Name of High School: _____

High School Address: _____

High School Phone Number: (_____) _____

ACADEMIC INFORMATION:

Applicant’s Graduation Date (MM/YYYY): _____

Numerical Class Rank at End of Junior/Senior Year: # _____ out of _____

Unweighted Cum. Grade Point Average (GPA) at End of Junior/Senior Year: _____

SAT Scores:	Verbal		Mathematics				
ACT Scores:	Composite		English	Mathematics	Reading	Science	

APPLICANT EVALUATION: Please respond to the following questions. You may use another page if necessary.

1. How long have you known the applicant and in what capacity?
2. What is your overall assessment of this applicant as a candidate for admission to a service academy?
3. Please describe any personal circumstances or characteristics that might affect the applicant's performance at an academy.
4. Please describe and evaluate the applicant's leadership abilities, talents, strengths and limitations.

SIGNATURE

The information I have provided above is true, accurate and complete to the best of my knowledge and belief.

Printed Name: _____ Title: _____

Signature: _____ Date: _____