United States Service Academy
Congressional Nomination Application

Please Return Completed Application to Denver District Office:

Congresswoman Diana DeGette
ATTN: Service Academy Coordinator
600 Grant Street, Suite 202
Denver, Colorado 80203

Phone: (303) 844-4988 | Fax: (303) 844-4996
www.degette.house.gov
Dear Candidate:

I am pleased to learn of your interest in serving our country and representing Colorado's First Congressional District at a United States Service Academy.

As you know, there are five (5) Service Academies, including: the United States Air Force Academy, the United States Military Academy at West Point, the United States Merchant Marine Academy, the United States Naval Academy, and the United States Coast Guard Academy. Each institution has its own rules and procedures that govern appointments; therefore, I encourage you to visit each Academy's website for complete information regarding the appointment process, including Congressional nominations. Currently, the U.S. Coast Guard Academy is the only Service Academy that does not require a Congressional nomination for appointment.

An appointment to a United States Service Academy is a high honor. Accordingly, the process is rigorous and competitive, often requiring many steps, including competing for a nomination from a recognized nominating authority, such as your U.S. Representative or U.S. Senator.

The instructions and deadlines outlined in this packet pertain to my office’s nomination process only. Please read this information carefully; and also keep in mind that each nominating authority reserves the right to structure their process, including application questions and deadlines, differently. Therefore, you should consult each authority's website for complete information and make every effort to comply with their instructions.

If you have any questions or concerns regarding the nomination process, please contact the Service Academy Coordinator in my Denver district office at (303) 844-4988.

As always, I wish you much success as you continue this process and work towards your goal of serving our country.

Sincerely,

Diana DeGette
Member of Congress
 Packet Contents:

1. Eligibility for Appointment to a United States Service Academy
2. Instructions for Congresswoman DeGette’s Nomination Process
3. Application for Class of 2025 Nomination
4. School Recommendation Form
To be eligible for appointment to any United States Service Academy, an applicant must meet the following statutory criteria:

- American citizenship;
- At least 17 years of age and not yet 23 years old by July 1st of the year the applicant would enter an academy (exception: 25 years old for the USMMA);
- Unmarried;
- Not pregnant and without legal obligation to support children or other dependents.

In addition to statutory requirements, each academy has established academic, physical and leadership requirements for admission. Specific requirements in each of the academic, physical, and leadership categories vary by academy and are revised regularly. However, generally, candidates for appointment to each academy must:

- Demonstrate comprehensive academic preparation;
- Demonstrate leadership, athletic ability and participation in extracurricular activities;
- Take the SAT or the ACT assessment;
- Be in good physical and mental health;
- Pass a comprehensive medical examination; and
- Pass a physical aptitude examination.

Lastly, candidates seeking an appointment to a United States Service Academy are required to obtain a nomination from a recognized nominating authority, such as a United States Representative or Senator (note that the U.S. Coast Guard Academy does not require a Congressional nomination). Due to the time constraints, these processes must occur in parallel so that the applicant is both applying to the academy for appointment and seeking a nomination at the same time.

The nomination guidelines contained in this packet pertain to Congresswoman DeGette’s office only.
NOTE: Applicants Must Apply to Service Academies Separately

In addition to competing for a nomination from a Member of Congress or other nominating official, an individual seeking appointment to a service academy must separately apply to each service academy in which he or she seeks to be appointed. Each academy requires the submission of a preliminary application to initiate the admission process. Preliminary application materials are available from each academy website listed below:

United States Naval Academy
USNA Candidate Guidance Office
Annapolis, MD 21402-5018
http://www.usna.edu/Admissions

United States Air Force Academy
Admissions Office
USAF Academy, CO 80840-5025
http://academyadmissions.com

United States Military Academy at West Point
Admissions Office
600 Thayer Road West Point, NY 10996-9902
http://admissions.usma.edu

United States Merchant Marine Academy
Office of Admissions
Kings Point, NY 11024-1699
http://www.usmma.edu/admissions/default.shtml

United States Coast Guard Academy (*NO Congressional Nomination Required)
Admissions Office
New London, CT 06320
http://www.cga.edu/admissions
United States Service Academy – Class of 2025: Instructions

Please read these instructions carefully before you proceed with the nomination application. Additional information can be found on Congresswoman DeGette’s website: www.degette.house.gov.

In order to be considered for a nomination from Congresswoman DeGette, all required application items must be received on or before the deadline of **Friday, October 2, 2020**. Items should be sent to Congresswoman DeGette’s district office:

Congresswoman Diana DeGette  
ATTN: Service Academy Coordinator  
600 Grant Street, Suite 202  
Denver, CO 80203

NOTE: Faxed or scanned items will NOT be accepted.

**Required Items for Consideration of Service Academy Nomination from Congresswoman DeGette:**

1. An official application (available online or included in this packet). Résumés *cannot* be substituted for an official application.

2. The School Recommendation Form (included in this packet).

**The School Recommendation Form must include your official high school transcript bearing an official seal or stamp or the signature and title of a school official.**

3. Two (2) letters of recommendation from a teacher, principal, guidance counselor, employer, coach, extracurricular faculty advisor, community leader, church leader, scout/CAP/JROTC leaders, or other adult who knows you well.

**These two letters are in addition to the counselor/principal’s information on the School Recommendation Form, which is included in the application packet.**
4. Official ACT or SAT assessment scores. To apply for a nomination, one of the two test scores must be submitted.

To request that a copy of your scores be sent to Congresswoman DeGette’s office, use the following codes: SAT: 4766 or ACT: 7300.

**A certified copy of the high school record of these scores will be accepted.**

5. A wallet-sized picture of you (appropriate to accompany your application).

**REMINDERS:**

- Your *completed* original application with *all* components **MUST** be received on or before the deadline of **Friday, October 2, 2020 at 5:00 p.m.**

- Application materials must be delivered to the district office:

  Congresswoman Diana DeGette  
  ATTN: Service Academy Coordinator  
  600 Grant Street, Suite 202  
  Denver, CO 80203

- Faxed or scanned copies will **NOT** be accepted.

- Check Congresswoman DeGette’s website: [www.degette.house.gov](http://www.degette.house.gov) for important service academy application information and instructions.

- You can always call the Denver district office at (303) 844-4988 with questions or concerns regarding your application.
Congresswoman Diana DeGette
Representing the First District of Colorado

United States Service Academy – Class of 2025: Application for Nomination

IMPORTANT: This application MUST be completed by the applicant. Please send the completed application (and all required items) to the district office on or before the deadline of Friday, October 2, 2020. If you have any questions regarding this application, please call the district office at (303) 844-4988.

Congresswoman Diana DeGette
ATTN: Service Academy Coordinator
600 Grant Street, Suite 202
Denver, CO 80203

CONTACT INFORMATION:

Full Name: (first, middle, last)

__________________________________________

Date of Birth: (MM/DD/YYYY)  Place of Birth:

__________________________________________  _________________________________________

Permanent Mailing Address:

__________________________________________

Temporary Mailing Address: (if different from above)

__________________________________________

Phone Number: (mobile/home)  Email Address:

__________________________________________  _________________________________________
Full Name of Parent/Guardian 1: (first, middle, last)
____________________________________________________________________________
Permanent Address of Parent/Guardian 1:  
____________________________________________________________________________
Full Name of Parent/Guardian 2: (first, middle, last)
____________________________________________________________________________
Permanent Address of Parent/Guardian 2: (if different from above)
____________________________________________________________________________

**ELIGIBILITY:** Please respond to the following statements. If you answer “NO” to any of the statements, please call Congresswoman DeGette’s office at (303) 844-4988 at your earliest convenience.

1. I am a United States citizen or will be by the date of induction into the Academy.
   YES: _______  NO: _______
2. I am a resident of the First Congressional District of Colorado.
   YES: _______  NO: _______
3. I am unmarried and have no dependents.
   YES: _______  NO: _______
4. I am between the ages of 18-23 or will be by the date of induction into the Academy.
   YES: _______  NO: _______

**DEMOGRAPHIC INFORMATION:**

1. Please indicate your gender.
   
   FEMALE: _______  MALE: _______  PREFER NOT TO SAY: _______
2. Please indicate your racial/ethnic identity.

AFRICAN-AMERICAN/BLACK: _______  ASIAN: _______  CAUCASIAN/WHITE: _______

HISPANIC/LATINO: _______  MULTIRACIAL (two or more races): _______

NATIVE AMERICAN: _______  OTHER: _______  PREFER NOT TO SAY: _______

SERVICE ACADEMY PREFERENCE:

1. Please indicate your first-choice academy preference.
   - U.S. AIR FORCE ACADEMY: ______
   - U.S. MERCHANT MARINE ACADEMY: ______
   - U.S. MILITARY ACADEMY AT WEST POINT: ______
   - U.S. NAVAL ACADEMY: ______
   - ANY: ______

2. Please indicate your second-choice academy preference.
   - U.S. AIR FORCE ACADEMY: ______
   - U.S. MERCHANT MARINE ACADEMY: ______
   - U.S. MILITARY ACADEMY AT WEST POINT: ______
   - U.S. NAVAL ACADEMY: ______
   - NONE. I ONLY WANT MY FIRST CHOICE: ______

3. Please identify the service academies for which you have opened a candidate file.
   (select all that apply)
   - U.S. AIR FORCE ACADEMY: ______
   - U.S. MERCHANT MARINE ACADEMY: ______
   - U.S. MILITARY ACADEMY AT WEST POINT: ______
   - U.S. NAVAL ACADEMY: ______

ACADEMIC INFORMATION:

Date of High School Graduation: (MM/YYYY)  Name of High School Principal/Acad. Dean:

____________________  ____________________________________
Name & Address of High Schools/Colleges Attended:

Institution 1:

______________________________________________________________________________

Institution 2:

______________________________________________________________________________

Institution 3:

______________________________________________________________________________

ACADEMIC PERFORMANCE:

Class Rank: # _______ out of _______ as of (date): ____________________

Unweighted Cumulative Grade Point Average: ________________ as of (date): _____________

Test Scores:

- **ACT Score:**
  
  Composite: _____ English: _____ Math: _____ Reading: _____ Science: _____

  Date of Exam: __________________

- **SAT Score:**

  Verbal: ______ Math: _______ Total: _______

  Date of Exam: __________________

IMPORTANT: Applicants are required to take either or both the SAT or ACT assessments. However, it is not necessary to report scores achieved for both exams. Please report the highest score you achieved on either or both exams; and provide the date of the exam. Self-reported scores in this section must be supported by official score reports provided by the testing agencies. Use the following codes: for **ACT = 7300**; for **SAT = 4766** in order to have your score reports released to Congresswoman DeGette’s office.
RESUME: Please provide the following information about yourself; you may use a separate sheet of paper to answer these questions.

1. Please identify all **awards and honors** (whether academic, athletic, professional or extracurricular) earned since beginning high school.

2. Please identify all **school-related extracurricular activities** that you have participated in since beginning high school. (Include years of participation; 1 = Freshman, 2 = Sophomore, 3 = Junior, 4 = Senior)

3. Please identify all **community activities** that you have participated in since beginning high school. (Include duration and hours per week)

4. Please identify all **work experience** that you have participated in since beginning high school. (Include duration and hours per week)

5. Please identify all **military experience** (e.g., JROTC, Civil Air Patrol) that you have participated in since beginning high school. (Include duration and hours per week)
ESSAY(S): Please respond to the following essay prompt(s). While there is no suggested word limit, your response should fully and satisfactorily respond to the question. Also, you should proofread your work, paying close attention to spelling, grammar, content and organization, as these will be considered in your overall evaluation. Use a separate page to write your essay(s).

REQUIRED: Why do you wish to attend a United States Service Academy, and how would an appointment impact your long-term goals? (max: 1 page, double-spaced)

OPTIONAL ADDENDUM: If there are circumstances related to your application that you feel may adversely impact your candidate evaluation, please explain. (max: 1 page, double-spaced)

SIGNATURE:

1. I have read and understand the application instructions and procedures for competing for a Service Academy nomination from Congresswoman DeGette's office.

   YES: ________    NO: ________

2. I understand that it is my responsibility to submit all required items to Congresswoman DeGette's district office (600 Grant Street, Suite 202, Denver, CO 80203) on or before Friday, October 2, 2020.

   YES: ________    NO: ________

3. All the information I have provided in this application is truthful, accurate and complete to the best of my knowledge and belief.

   YES: ________    NO: ________

Signature: ___________________________ Date: ___________________________

NOTE: Information submitted with your application cannot be returned. Information submitted with your application is subject to the Privacy Act of 1974, 5 U.S.C. Section 552(a), as amended and to the freedom of Information Act, Section 552, as amended.
United States Service Academy – Class of 2025: School Recommendation Form

IMPORTANT: This recommendation form MUST be completed by the applicant’s high school principal or guidance counselor. Once complete, please send this form and the applicant’s official transcripts directly to the district office on or before the deadline of Friday, October 2, 2020.

Congresswoman Diana DeGette
ATTN: Service Academy Coordinator
600 Grant Street, Suite 202
Denver, CO 80203

APPLICANT INFORMATION:

Name of Applicant: _______________________________________________________________

Name of High School: _______________________________________________________________

High School Address: _______________________________________________________________

High School Phone Number: (________) _______________________________________________

ACADEMIC INFORMATION:

Applicant’s Graduation Date (MM/YYYY): ____________________________

Numerical Class Rank at End of Junior/Senior Year: # _______ out of _________

Unweighted Cum. Grade Point Average (GPA) at End of Junior/Senior Year: ____________

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<th>SAT Scores:</th>
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<th>Mathematics</th>
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<th>ACT Scores:</th>
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<th>Mathematics</th>
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APPLICANT EVALUATION: Please respond to the following questions. You may use another page if necessary.

1. How long have you known the applicant and in what capacity?

2. What is your overall assessment of this applicant as a candidate for admission to a service academy?

3. Please describe any personal circumstances or characteristics that might affect the applicant’s performance at an academy.

4. Please describe and evaluate the applicant’s leadership abilities, talents, strengths and limitations.

SIGNATURE

The information I have provided above is true, accurate and complete to the best of my knowledge and belief.

Printed Name: ___________________________________________ Title: ___________________________________________

Signature: ___________________________________________ Date: ___________________________________________